



Fruitport Community Schools
REGULAR BOARD MEETING MINUTES
Monday, August 15, 2022 – 7:00 p.m.

Meeting Location:

Fruitport Community Schools Central Office
Board of Education Meeting Room
3255 E. Pontaluna Rd.
Fruitport, MI 49415

- I. **CALL TO ORDER:** The Regular meeting of the Board of Education was called to order at 7:17 p.m. by Board President, Dave Hazekamp.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Present – Elroy Buckner, Tim Burgess, Kris Cole, Susan Franklin, Dave Hazekamp, Steve Kelly, and JB Meeuwenberg.
- IV. **APPROVAL OF AGENDA**

Item 22-123. MOTION by Franklin, SECOND by Cole to approve the agenda, as amended, to include the addition of an action item under the Student Affairs Committee Recommendations (MCVA Course Catalog for 2022-2023), and an update to the Personnel Report.

MOTION CARRIED: 7-0
- V. **PRESENTATIONS:** None
- VI. **COMMUNICATIONS:** None
- VII. **SUPERINTENDENT/ADMINISTRATIVE REPORTS:** None
- VIII. **REMARKS FROM THE PUBLIC:** None
- IX. **CONSENT AGENDA**

Item 22-124. MOTION by Buckner, SECOND by Franklin to approve the Consent Agenda as listed below:

1. Approval of Bill Listing in the amount of \$547,994.78
2. Acceptance of Monthly Financial, Bond, and Capital Projects Report
3. Acceptance of Student Activity Summary Report
4. Acceptance of Credit Card and Utilities Report
5. Approval of Transfers and ACH Transactions Report
6. Approval of Personnel Report (includes confirmation of new hires, resignations, retirees, and transfers)

X. GENERAL BOARD BUSINESS

1. First Reading: Board of Education / Thrun Law Firm Annual Policy Update

A first reading of the Board of Education / Thrun Law Firm Annual Policy Update took place and was reviewed with the Board. A summary of the recommended policy changes, along with a redline version of the recommended policy changes was provided to the Board for review.

2. Update on Student Handbooks

An update was provided to the Board pertaining to changes that are being recommended for adoption in the Fruitport Middle School Student Handbook. These changes, along with a summary of those recommended changes will be provided to the Board. A recommendation for approval will be made at an upcoming meeting of the Board.

XI. BUSINESS AND FINANCE COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of Committee meeting held on August 8, 2022

Elroy Buckner reported on a Business and Finance Committee meeting held on August 8, 2022. Dave Hazekamp, Elroy Buckner, Jason Kennedy, Jessica Wiseman, and Mark Mesbergen were present. The Committee discussed and reviewed policies pertaining to the Committee from the Annual Thrun Law Policy Update, the CSM Extension Agreement, the Pitney Bowes Lease Agreement, the School Based Mental Health Agency Contracted Service Agreement, the MTSS American Institutes for Research Service Agreement, and the Interagency Agreement for E3 Model, School Based Health Services with Hackley Community Care. The Committee also reviewed items from the other Board Committee meetings.

2. Extension of Agreement with CSM for Custodial Services

Item 22-125. MOTION by Buckner, SECOND by Kelly to approve the extension of the Agreement with CSM to provide custodial services to the District in the amount of \$871,912 for fiscal year 2023, and \$884,991 for fiscal year 2024, as presented.

MOTION CARRIED: 7-0.

3. Renewal of Lease Agreement with Pitney Bowes

Item 22-126. MOTION by Buckner, SECOND by Cole to approve the renewal of the lease Agreement with Pitney Bowes for mail machines in the amount of \$832.41 per quarter or \$3,329.64 per year, as presented.

MOTION CARRIED: 7-0.

4. School Based Mental Health Agency Contracted Service Agreement

Item 22-127. MOTION by Buckner, SECOND by Cole to approve the renewal of the School Based Mental Health Agency Contracted Service Agreement with Arbor Circle to provide a Parent Advocate and Liaison to the District in the amount of \$94,377, split into monthly payments using ESSER III funds, as presented.

MOTION CARRIED: 7-0.

5. MTSS American Institutes for Research Contracted Service Agreement

Item 22-128. MOTION by Buckner, SECOND by Cole to approve the Contracted Service Agreement with the MTSS American Institutes for Research to provide MTSS coaching, mentorship, and support, as well as professional development and training to the District in the amount of \$114,728 in 2022-2023, \$115,904 in 2023-2024, and \$117,238 in 2024-2025, split into quarterly payments using ESSER III funds, as presented. It is noted that the Agreement may be discontinued with a 14-day written notice, per the Agreement.

MOTION CARRIED: 7-0.

6. Interagency Agreement for E3 Model, School Based Health Services with Hackley Community Care

Item 22-129. MOTION by Buckner, SECOND by Cole to approve the Interagency Agreement for E3 Model, School Based Health Services with Hackley Community Care to provide medical, dental, and mental health services to students in our District, as presented. The District provides space and use of our facilities to HCC to support the families in our District. HCC bills for services that they provide through Medicaid.

MOTION CARRIED: 7-0.

XII. PERSONNEL COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of Committee meeting held on August 8, 2022

Steve Kelly reported on a Personnel Committee meeting held on August 8, 2022. Dave Hazekamp, Steve Kelly, JB Meewuenberg, and Jason Kennedy were

present. The Committee discussed and reviewed policies pertaining to the Committee from the Annual Thrun Law Policy Update, and discussed the hiring of teachers and professional staff on the Personnel Report. The Committee also reviewed items from the other Board Committee meetings.

XIII. STUDENT AFFAIRS COMMITTEE REPORTS & RECOMMENDATIONS

1. Report of committee meeting held on August 8, 2022

Susan Franklin reported on a Student Affairs Committee meeting held on August 8, 2022. Dave Hazekamp, Susan Franklin, Tim Burgess, and Jason Kennedy were present. The Committee discussed and reviewed policies pertaining to the Committee from the Annual Thrun Law Policy Update, the School Based Mental Health Agency Contracted Service Agreement, the MTSS American Institutes for Research Service Agreement, received an update on the Student Discipline Hearings / Determination of Responsibility, and discussed updates to the Middle School Student Handbook. The Committee also reviewed items from the other Board Committee meetings.

2. MCVA Course Catalog for 2022-2023

Item 22-130. MOTION by Franklin, SECOND by Burgess to approve the Muskegon County Virtual Academy Course Catalog for the 2022-2023 academic year, as presented.

MOTION CARRIED: 7-0.

XIV. BOARD MEMBER REPORTS AND DISCUSSIONS

John Winkas was in attendance at the meeting and was asked to provide an update on the construction projects that are ongoing in the District. Kris Cole provided an update on the middle school robotics program, including an update on the field reveal that will take place after Labor Day. A brief discussion on the Community Blue and White Night that was held on August 16, 2022 took place.

XV. AGENDA ITEMS for FUTURE MEETINGS & SCHEDULING OF ANY SPECIAL MEETINGS

1. The Business and Finance Committee will meet on September 12, 2022 at 11:30 a.m.
2. The Personnel Committee will meet on September 12, 2022 at 5:00 p.m.
3. The Student Affairs Committee will meet on September 12, 2022 at 5:30 p.m.
4. The Board of Education will meet on September 19, 2022 at 7:00 p.m.
5. The Board discussed the need to schedule a meeting for the annual review and evaluation of the Superintendent.

XVI. REMARKS FROM THE PUBLIC: None

XVII. ADJOURNMENT

Item 22-106. MOTION by Buckner, SECOND by Cole to adjourn.

MOTION CARRIED: 7-0.

The meeting adjourned at 7:45 p.m.

Respectfully submitted,

Steve Kelly, Board Secretary

Danielle VanderMeulen, Recording Secretary