

**Business and Finance Committee**  
Friday, December 1, 2023  
12:00 p.m., Superintendent's Office  
**Meeting Minutes**



Attendance: Kris Cole, Dave Hazekamp, Jason Kennedy, Elroy Buckner, John Winkas, and Mark Mesbergen

1. TowerPinkster Contract

Mark and Jason presented a contract from TowerPinkster to provide services on the future admin building. The contract is based on actual hours worked and will be billed monthly so the district will be able to track the total expense.

2. HVAC RFP Results

Mark and John presented the RFP results. There was only one bidder but the bidder was the company that did all of the controls work at the High School. The bid for the Middle School was \$384,740 and Shettler was \$159,860 for a total of \$544,600. The projected budget was \$550,000. If approved, the expense will come out of the 2021 capital projects fund.

3. Athletic Conference

Jason gave an update on the OK Conference and Fruitport's future options.

Meeting adjourned at 12:25 p.m.

Respectfully submitted by Mark Mesbergen