

Business and Finance Committee

Monday February 13, 2023

5:40 p.m., Board Room

Meeting Minutes

Attendance: Kris Cole, Dave Hazekamp, Jason Kennedy, Elroy Buckner, John Winkas, Kyle Nielsen, and Mark Mesbergen

1. Air Conditioning Equipment Purchase

John and Mark presented a recommendation to complete the air conditioning projects in the three remaining buildings. The district will do most of the work in house. The recommendation is to buy mini-splits for Shettler Elementary and the Middle School and window units for Beach Elementary. The recommendation will include an estimate in roofing and electrical cost as we will need a contractor to come out. This recommendation will be paid out of the 2021 Bond Funds.

2. Food Service Equipment Purchase

Mark presented the recommendation from JRA and Zach Zos to purchase many pieces of equipment. Fruitport has excess fund balance within our food service fund based on the calculation from the USDA. Therefore, we contracted with JRA to work with Zach and then get quotes from multiple vendors to comply with the audit requirements. JRA will also oversee the installation of the equipment. The only thing that the quote does not include is plumbing and electrical.

3. Public Address System, Emergency Communication, and Audio Enhancement

Kyle presented his recommendation to purchase a new PA system for Shettler Elementary. This recommendation comes with two vendors (Bluum and Vector). This project was outline in the school safety assessment that Fruitport did this Fall. The purchase will be paid out of the school safety money (Section 97).

4. Network Electronics and Structured Fiber Cabling Purchase

Kyle presented his recommendation to update the fiber and network equipment within the buildings using the E-Rate grant. If the recommendation is approved, the district will be purchasing roughly \$225,000 of equipment/services and only have to pay around \$45,000 (FCS will receive a 80% rebate from E-Rate). This recommendation will be paid out of the Technology-Security Fund.

5. Secure Education Consultants (SEC) Recommendation

Jason presented a proposal from SEC to provide crisis support and leadership for a one year. The purchase will be paid out of the school safety money (Section 97).

6. Construction Management Company Recommendation
Mark and John presented a proposal from Owens-Ames-Kimball (OAK) to continue to be Fruitport's construction manager for our 2026/2027 bond project. Mark and John agreed that OAK has been great to work with and we should continue the great partnership that we have created. Their fee of 3.5% is the same as our previous two bonds.
7. Special Education Bus Purchase Recommendation
Mark presented a recommendation to purchase two special education buses through the MSBO bus bid site. The district currently has 6 buses on the road each day and 2 sub buses. The two oldest buses that are on the road each day is starting to show their age due to their high mileage. Also, one of our sub buses cannot pass inspection. There is also discussion to add an additional bus run for next year. The recommendation is to continue with our International brand so that is why the team did not go with the lowest price.
8. Budget Amendment
Mark presented the budget amendments for all of the funds. Mark went into detail about those high level changes. Mark will be sending the full board a high level update before the board meeting as he will not be at the board meeting.
9. State Executive Office Budget Proposal
Jason discussed the State's budget and how that could impact on bargaining and our collective bargaining agreements.
10. Other – Band Equipment
Mark presented a recommendation for Tim to purchase some band equipment. The recommendation is to replace/add percussion equipment from two vendors (low bid would be awarded per each equipment). This recommendation will be paid out of the 2021 Bond Funds.

Meeting adjourned at 7:01 p.m.

Respectfully submitted by Mark Mesbergen